**Budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **Expense description** | **Yr 1** | **Yr 2** | **Budget justification** |
| ***Personnel*** |
| *Example: Research Coordinator* | xx | xx | *Example: $xx/hour plus 18% benefits = $xx/hr; Master's trained research co-ordinator will be hired to coordinate all aspects of the study - recruitment of patients, organization of the care provider team, team huddles, data collection, data analysis, development and ongoing monitoring of self-management resources, writing final report and other KT products. (12 hrs/wk)* |
| *Other examples that could be included in this section: Graduate Student(s), transcriptionist. Honoraria for patient research team member, intervention team members* |  |  |  |
| *Sub-total:*  |  |  |  |
| ***Materials and Supplies*** |
| *Example: Office supplies* | xx | xx | *Example: Printing of recruitment posters, consent forms, questionnaires, self-management materials, thank you cards for participants, and other general office supplies* |
| *Examples of other things that could be included in this section: Postage, refreshments, data extraction of administrative data* |  |  |  |
| *Sub-total:* |  |  |  |
| ***Travel*** |
| *Example: Research team meetings* | xx | xx | *6 trips to xx from xx for research team meetings (154 km x .49/km x 6)* |
| *Sub-total:* |  |  |  |
| ***Knowledge Translation (KT)*** |
| *Example: Journal publication* | xx | xx | *Open access journal publication* |
| *Examples of other things that could be included in this section: presentation, conference attendance* |  |  |  |
| *Sub-total:* | **xx** | **xx** |  |
| ***Total per year:*** | **xx** | **xx** |  |
| ***Overall Total:*** | **xxx** |  |