

Vendor Banking Information and Authorization

Please complete and mail the form below to expedite invoice payment by the CRA.
 If you have any questions, contact our Senior Bookkeeper Lisa Prout at 905 952-0698 Ext. 6.

Personal Information. All fields are required.

First Name		Last Name			
Phone		Email			
Address					
City		Province		Postal Code	

Banking Information

How you would like your invoice(s) settled? Please choose one:

Direct Deposit (for Canadian payments)

Institution Name					
Transit # (5 digits)		Institution # (3 digits)		Account # (7 digits)	

Wire Transfer (for payments outside Canada)

Bank Name					
Bank Address					
Account/IBAN #		BIC/SWIFT code			

Do you have any comments?

Please sign your name: _____

Date: _____

Note: Please include a scan or copy of a void cheque along with this document, if applicable.